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DEPARTMENT OF HEALTH, EDUCATION, AND WELFARE

Associate Administrator  
for Operations and Management, HRA/PHS

SEP 30 1974

Director  
Office of Administrative Management

Fiscal Year 1975 Work Plan

We have received and reviewed your suggestion for inclusion in the OAM Fiscal Year Work Plan for the study of the management of grant and contract programs in PHS.

The OAM has been aware of a number of problems regarding contract closeout procedures and is currently working with the Audit Agency to overcome the problems. Our staff is not aware of any problems with grant closeouts; therefore, they will meet with Mr. Cyrus Young to discuss the problem further.

Your suggestion is appreciated, and I can assure you that it will receive every consideration for inclusion in the Fiscal Year 1975 Work Plan.

John C. Broke

cc:

OAM, Room 17-25, Parklawn Bldg.  
ORM, Room 18-07, Parklawn Bldg.  
DGC, Room 18A-19, Parklawn Bldg.

GMB:TROUMEL:ct:9/12/74

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OFFICE	SURNAME	DATE	OFFICE	SURNAME	DATE	OFFICE	SURNAME	DATE
541	J. C. Broke	9/17						